

Nivel Parts and Manufacturing Job Fair

Dates: Wed May 5th

Time: 9:00am thru 2:00pm

Location: Holiday Inn Express
10148 New Berlin Road
Jacksonville FL 32226

Phone: 904-696-3333

Contact: Amy Barlow

For Information Before the Event Call: Amy Barlow at 904-421-3037

Department: Warehouse

Position: Entry Level Picker/Packer

Location: Jacksonville, FL 32226

Status: Full Time, Part Time,

Shift: M-F 10:30am to 7pm, 3pm to 7pm, and Sun-Thurs 11pm to 7:30am

Nivel Parts is the leading independent supplier of repair parts for the golf car marketplace. As a result of our continued growth, we are seeking candidates to fill full-time and part-time warehouse positions for our distribution center.

Duties - Picker:

Receives pick list from station. Retrieves all parts available and delivers them back to packing station. Bags and marks as instructed. Restocks shelves as necessary. Ensures that parts picked are the correct items on customer's order. Inspects parts for any defects. Packages incoming shipments for inventory. Clean up work area daily. Proficient in Windows.

Duties - Packer:

Receives pick list from station and determines correct packing materials needed to safely pack items. Stocks packing station. Visually inspects product for correct item and/or defects. Packs items in designated cartons. Clean up work area daily. Proficient in Windows, WMS and Shipping software. Experience working with conveyors.

Physical Requirements:

Occasional lifting up to 50 pounds, Frequent lifting is 30 pounds or less. Frequently Push and pull up to 50 pounds force.

All positions are crossed trained for assembly, shipping, picking and packing areas.

Skills/Qualifications:

High School diploma or equivalent required.

0-3 years experience in a warehouse environment. 0-3 years experience picking or packing

Nivel Parts offers a competitive benefits package and a great work environment. Nivel Parts and equal opportunity employer

Department: Customer Service

Position: Customer Service Representative - Entry Level

Location: Jacksonville, FL 32226

Status: Full Time and Part Time

Shift: Monday thru Fri 8am to 10pm Sat 9am to 7pm Sun 12pm thru 7pm